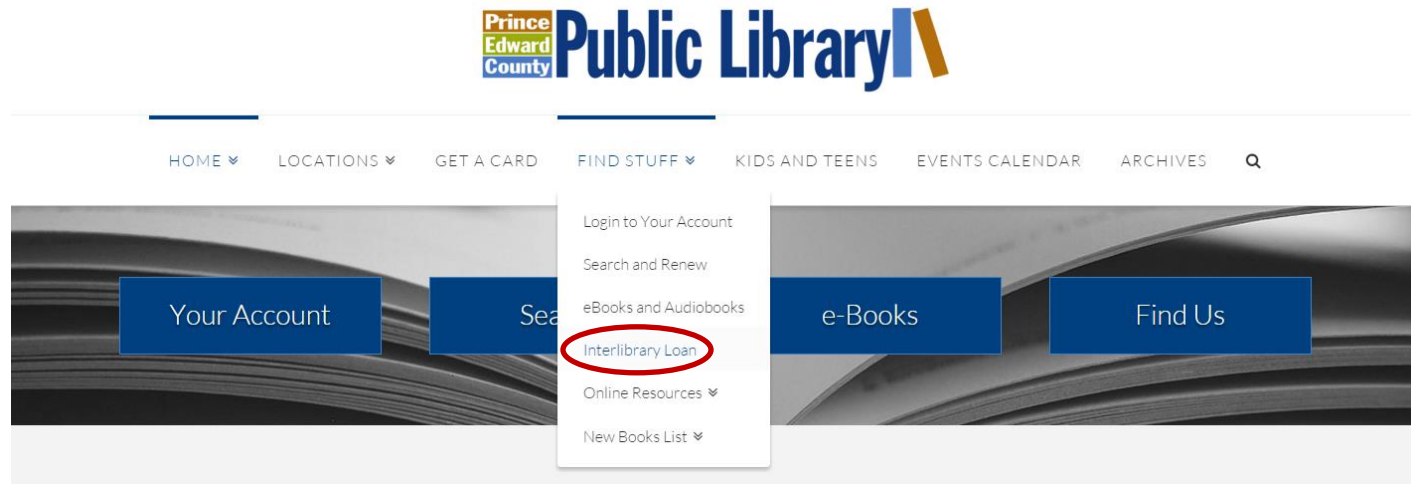


How to Submit Requests for Interlibrary Loans (ILLO)

To submit a request for an ILLO online:

Visit the www.peclibrary.org homepage and click “Find Stuff” where a drop down menu will appear. Select Interlibrary Loan.



1. You will be redirected to the ILLO page Z-portal. In the top right hand corner click ‘Sign In’. Enter your library card #, PIN and select our library “Prince Edward (County of) Public Library”. Press ‘Log In’ to continue.
2. In the ‘Current Profile’ bar at the top of the page, select “SOLS Rideau South [Shared]”. In the ‘Search Term’ bar at the top of the page, type in your preferred title, author or keywords and click ‘Search’ to the right of the page.
3. Click on the blue underlined title you wish to loan. Ensure that the format is what you prefer (if you are looking for a book,cd, etc.) and double check that an ISBN # is present.
4. When you have found a title you wish to loan, on the far right hand side of the page, click “Get It”. The request will be sent to the ILLO department.
5. When your item is ready, you will receive a phone call and it will be available at the front desk.

*If you are having trouble signing in, please contact us or the ILLO department in Wellington at (613)-399-2023

Need Help? Call Us at (613) 476- 5962