

COUNTY OF PRINCE EDWARD
PUBLIC LIBRARY BOARD
OPERATIONS & SERVICE EXCELLENCE COMMITTEE

A meeting of the Committee was held on Tuesday, March 22, 2016, at 2 pm at the CEO's Office, Picton Branch.

The following Board Members were present:

John Ambrose
Devon A. Jones
Lenny Epstein
Steven Graham
David Simmonds
Ann Wardrop

Regrets:

Ursula Cattelan

Staff Present:

Barbara Sweet, CEO
Tracy Daley, Office Manager

Guest Present:

Brian Clark, Architect

1. Call to Order

The meeting was called to order at 2 pm by The Committee Chair, Steve Graham.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest at this time.

3. Tour Town Hall and Fire Station Picton

3.1 Meet Fire Chief Scott Manlow

4. Discussion

4.1 County of Prince Edward – Report on 2015 Budget provided

4.2 Invite Neil Carbone to next meeting

4.3 Brian Clark – estimated project budget to encompass 4.4

4.4 Use of Space

4.4.1 Technology Centre

4.4.2 Public Washroom

4.4.3 Meeting Room

4.4.4 Office Space

5. Next Meeting Date

5.1 Operations & Service Excellence Committee

✓ Thursday, April 14, 2016, 10 am, Picton Branch, CEO's Office

6. Adjourn

Moved By: Devon A. Jones

Seconded By:

THAT this meeting now adjourn at 3:30 pm.

Steve Graham
Committee Chair



Barbara Sweet
CEO