

COUNTY OF PRINCE EDWARD
PUBLIC LIBRARY - FINANCE COMMITTEE

A meeting of the Finance Committee was held on Wednesday, April 26, 2017, at 4 pm at the Picton Branch Library.

The following Finance Committee Members were present:

John Ambrose, Board Chair
Ursula Cattelan, Finance Chair
Gordon Fox
Lynda Parks Sahadat, Vice Chair

Regrets:

Alec Lunn

Staff Present:

Barbara Sweet, CEO
Tracy Daley, Office Manager

Guest Present:

Breanne Bradshaw, CPA, CA, Licensed Public Accountant

1. **Call to Order**

The meeting was called to order at 4 pm by The Committee Chair, Ursula Cattelan.

2. **Disclosure of Pecuniary Interest & General Nature Thereof**

There were no disclosures of pecuniary interest at this time.

3. **KPMG LLP**

Moved By: Gordon Fox
Seconded By: Lynda Parks Sahadat

THAT The Finance Committee accept the Year End Audited Report drafted by KPMG LLP for December 31, 2016, as circulated and presented by Breanne Bradshaw, CPA, CA, KPMG LLP, and FURTHER THAT The Finance Committee authorize Barbara Sweet, CEO, and John Ambrose, Chair, sign the final audit letter signifying the completion of the audit.

And FINALLY THAT The Finance Committee recommend the Year End Audited Report December 31, 2016, to The Board.

CARRIED

4. Minutes

4.1 Finance Committee minutes from the meeting held Wednesday, March 22, 2017.

Moved By: Lynda Parks Sahadat
Seconded By: John Ambrose

THAT The Finance Committee accept THE MINUTES as circulated from the meeting of March 22, 2017.

CARRIED

5. Business Arising From the Minutes

5.1 Vic Café Patio Proposal
Wednesday, May 3, 2017, 9:30 am, Mayeski Mathers
Barbara Sweet, CEO, and Devon A. Jones to meet with legal representative to draft License Agreement

6. Other Business

7. New Business

8. Next Meeting Date

✓ Wednesday, May 24, 2017, 3:30 pm, Picton Branch

9. Adjourn

Moved By: Gordon Fox
Seconded By:

THAT this meeting now adjourn at 4:57 pm.



Finance CHAIR
Ursula Cattelan



CEO
Barbara Sweet