

COUNTY OF PRINCE EDWARD  
PUBLIC LIBRARY - FINANCE COMMITTEE

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A meeting of the Finance Committee was held on Wednesday, October 25, 2017, at 4 pm at the Picton Branch Library.

The following Finance Committee Members were present:

John Ambrose, Board Chair  
Ursula Cattelan, Finance Chair  
Gordon Fox (4:30 pm)

Regrets:

Alec Lunn

The following Board Members were present:

Lynda Sahadat Parks, Board Vice Chair

Staff Present:

Barbara Sweet, CEO  
Tracy Daley, Office Manager

**1. Call to Order**

The meeting was called to order at 4 pm by The Committee Chair, Ursula Cattelan.

**2. Disclosure of Pecuniary Interest & General Nature Thereof**

There were no disclosures of pecuniary interest at this time.

**3. Minutes**

3.1 Finance Committee minutes from the meeting held Wednesday, April 26, 2017.

Moved By: Ursula Cattelan  
Seconded By: Gordon Fox

**THAT The Finance Committee accept THE MINUTES as circulated from the meeting of April 26, 2017.**

**CARRIED**

**4. Finance**

**4.1 Cash Disbursements – September 2017**

Moved By: Ursula Cattelan  
Seconded By: Gordon Fox

**THAT The Finance Committee accept the Disbursements Summary Report as circulated:**

**Sept 7, 2017, totaling.....\$ 32,315.03**  
**Sept 28, 2017, totaling.....\$ 24,997.00**  
**Overall Total..... \$ 57,312.03**

**And finally THAT The Finance Committee recommend the CASH DISBURSEMENT REPORT September 2017 to The Board.**

**CARRIED**

**4.2 Income Statement – September 2017**

Moved By: Ursula Cattelan  
Seconded By: John Ambrose

**THAT The Finance Committee accept THE FINANCIAL STATEMENT Report as circulated:**

<b>Date 2017</b>	<b>Total Revenue Month</b>	<b>Total Revenue Year to Date</b>	<b>Net Surplus Month</b>	<b>Net Surplus Year to Date</b>
September	\$ 110,791	\$ 898,490	\$ (17,080)	\$ (62,052)

**And finally THAT The Finance Committee recommend the FINANCIAL STATEMENT REPORT September 2017 to The Board.**

**CARRIED**

5. **Business Arising From the Minutes**

5.1 Vic Café Patio

6. **Other Business**

7. **New Business**

8. **Next Meeting Date**

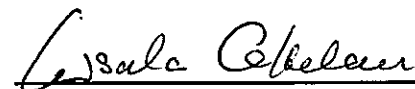
✓ Wednesday, November 22, 2017, 4 pm, Picton Branch

9. **Adjourn**

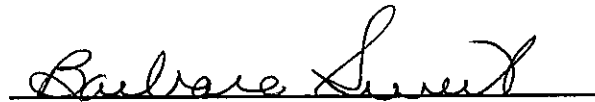
Moved By: Gordon Fox

Seconded By:

**THAT this meeting now adjourn at 5:06 pm.**



**Finance CHAIR**  
**Ursula Cattelan**



**CEO**  
**Barbara Sweet**