

COUNTY OF PRINCE EDWARD
PUBLIC LIBRARY BOARD

A meeting of the Library Board was held on Wednesday, April 25, 2018, at 5 pm at the Picton Library Branch.

The following Board Members were present:

John Ambrose
Ursula Cattelan
Gordon Fox
Alec Lunn
Devon A. Jones
Lynda Parks Sahadat

Regrets:

Lenny Epstein
Steve Graham

Staff Present:

Barbara Sweet, CEO
Tracy Daley, Office Manager

1. Call to Order

The meeting was called to order at 5:10 pm by The Chair, John Ambrose.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest at this time.

3. Minutes

3.1 Library Board Minutes from the meeting held on April 25, 2018.

Motion LB-037-2018

Moved By: Lynda Parks Sahadat
Seconded By: Ursula Cattelan

THAT THE Library Board accept THE MINUTES as circulated from the Board Meeting of April 25, 2018.

CARRIED

4. Business Arising From the Minutes

5. Finance

5.1 KPMG LLP

Motion LB-038-2018

Moved By: Alec Lunn
Seconded By: Gordon Fox

THAT The Board receive the Year End Audited Report drafted by KPMG LLP for December 31, 2017, as circulated and presented by Caitlyn Cox, CPA, CA, KPMG LLP, and FURTHER THAT The Board authorize Barbara Sweet, CEO, and John Ambrose, Chair sign the final audit letter signifying the completion of the audit, as recommended by the Finance Committee.

CARRIED

5.2 Next Finance Committee Date

✓ Wednesday, May 23, 2018, 10 am or 4 pm, Picton Branch

6. Report From Committee – Governance

6.1 Report

Motion LB-039-2018

Moved By: Alec Lunn
Seconded By: Lynda Parks Sahadat

THAT THE Board receive the verbal report from the Governance Committee.

CARRIED

6.2 Report from Burkart & Associates

Motion LB-040-2018

Moved By: Alec Lunn
Seconded By: Lynda Parks Sahadat

THAT The Board receive and adopt The Prince Edward County Library Memo to Pay Equity Maintenance File Report: April 1, 2015 to March 31, 2020, with negotiated CUPE Local 2275 Collective Agreement April 2017 to March 2020 comparators, and compensation grids prepared by Lynn Burkart, Burkart & Associates, March 29, 2018, as recommended by the Governance Committee.

CARRIED

6.3 LA 104 Donor Recognition Policy

Motion LB-041-2018

Moved By: Alec Lunn
Seconded By: Gordon Fox

THAT The Board receive and adopt policy LA 104 as recommended by the Governance Committee with amendments.

CARRIED

6.4 Next Governance Committee Meeting Date

✓ Wednesday, May 16, 2018, 10 am, Picton Branch

7. Report From Committee – Fundraising

7.1 Report

Motion LB-042-2018

Moved By: Alec Lunn
Seconded By: Devon A. Jones

THAT THE Board receive the verbal report from the Fundraising Committee.

CARRIED

8. CEO Report

8.1 March 2018

Motion LB-043-2018

Moved By: Ursula Cattelan
Seconded By: Alec Lunn

THAT THE Board accept the CEO's Reports as circulated.

CARRIED

CEO Report Highlights

- Reminder David Frum at the Regent Theatre July 19th.
- Reminder April 19th, 20th, and 21st The County Reads and the County Reads More will be a fundraising event for the library.
- Wellington Stairs – repairs under review
- Annual Report provided to CPE
- Vic Café opening

9. Correspondence

10. Report From Councillors

Motion LB-044-2018

Moved By: Ursula Cattelan
Seconded By: Alec Lunn

THAT THE Board receive the verbal report from councillors.

CARRIED

11. New Business

12. Other Business

13. Next Meeting Dates

- ✓ Wednesday, May 23, 2018, 10 am or 5 pm, Picton Branch

14. Adjourn

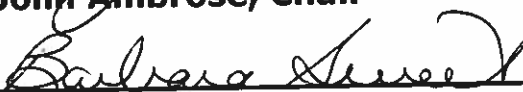
Motion LB-045-2017

Moved By: Ursula Cattelan
Seconded By:

THAT this meeting now adjourn at 6:01 pm.



John Ambrose, Chair



Barbara Sweet, CEO
Secretary/Treasurer to The Board