

BOARD MEETING AGENDA

DATE: May 23rd, 2024

TIME: 10:00am

LOCATION: Picton Library

Members	Members	Staff/Resource Person
Dawn Cutler	Lari Langford	Barb Sweet CEO
Andrew Faulkner	Kate MacNaughton	Ella Hoek EA
Elizabeth Grove-White	Sandy Murray	KPMG, LLP – Katie Mahon
John Hirsch	Jan Nightingale	
Devon Jones	Maimu Schaer	

ITEM	WHO	METHOD AND OUTCOME
1. Standing Procedural Items		
1.1 Welcome	Board Chair	
1.2 Call to Order	Board Chair	
1.3 Regrets	Board Chair	
1.4 Declaration of Conflicts	Board Chair	
1.5 Land Acknowledgement	Board Vice Chair	
1.6 Approval of Agenda	Individual Directors	
MOTION: To approve the agenda of the Board of Directors of: May 23 rd , 2024	Individual Directors	Motion
2. Consent Agenda		
(NOTE: Board members may request that		

any item be removed from the consent agenda for further discussion)	Directors	Motion
2.1 Minutes of the previous Board Meeting		
MOTION: To approve the minutes of the Board of Directors meeting of April 25 th , 2024		
MOTION: That the consent agenda motion listed above be approved		
3. Financial Update		
3.1 Monthly Financial Statements Reviewed	Finance Committee Chair Sandy Murray	Motion
MOTION: To accept proposed updated financials as presented	Finance Chair	
Audited Financial Statement	Katie Mahon of KPMG, LLP	
MOTION: THAT The Board receive the Year End Audited report drafted by KPMG LLP for December 31, 2023, as circulated, and presented by Katie Mahon, CPA, CA, CITP, Senior Manager, Audit, KPMG LLP, and as recommended by the Finance Committee and FURTHER THAT The Board, authorize Barbara Sweet, CEO, sign the final audit letter signifying the completion of the Audit.		
4. Compliance		
Declaration of Compliance	CEO	Motion
MOTION: To receive the CEO's declaration of Compliance		
5. Items for Discussion		
5.1 Mission & Vision	Chair	
5.2 CEO's Report Including Upcoming Event with TPL, Vickory Bowles	CEO	

5.3 Councilor's Report	Kate MacNaughton	
MOTION: to receive Councilor's Report		Motion
6. Committee Work Requiring Input or Decision		
6.1 Governance Committee Update	Jan Nightingale	Motion
Approval of Policies: GOV-09 Contacting the Board OP-13 Local History & Archives OP-17 Records Retention OP-18 Purchasing Policy		
Motion: to approve the Policies GOV-09, OP-13, OP-17, OP-18	Individual Directors	Motion
7. In Camera Session		
7.1 Motion to enter into In Camera Session to consider the following items, pursuant to the Public Libraries Act, s. 16.1: <ul style="list-style-type: none"> In camera report on matters related to labour relations/employee negotiations 	Directors	Motion
7.2 Motion to come out of in camera	Directors	Motion
7.3 Motion to Approve any of Motion(s) required as a result of in camera discussions	Directors	Motion(s)
8. Standing Procedural Items		
8.1 Items for the next meeting agenda	Directors	Discussion
8.2 Other Business	Directors	Discussion
8.3 Upcoming Meetings	June 27th, 2024	Information
8.4 Adjournment	Chair	Motion